



Annual General Meeting

Havelock Housing Association Incorporated

Monday 18th November 2019

Meeting opened at 4.33pm, in the Federation room, by Chairman Craig Shannon.

Attendance:

Management Committee members:

Craig Shannon	Chairperson
Christine Murray	Vice Chairperson
Adrian King	Treasurer
Carol Croce	Committee member
Simon Rosenberg	Committee member
Andrew Rowe	Chief Executive Officer

Members:

Martin Wells, Jan Paulga, Michael Boyle, Etien Godfrey, Te Wheena Waaka, A Francis, Ian Wilson, Andrew Mouchemore, Linda Vella

Staff:

Nicholas Leftkaditis, Bruce Inkpen, Geoff Wood, Sue Allan, Hannah Darch, Alex Cameron, Jason Luu, Humphrey Cornthwaite.

1. Welcome

Chair Craig welcomed all attendees to the meeting.

2. Apologies

Pauline Everson, Dr Cressida Limon, Sarah Phillips, Lam Thang, Ged Stenhouse

3. Previous Minutes

The minutes of the previous Annual General meeting, held on 19th November 2018, were made available via the web site along with copies available at the meeting.

Motion: The minutes of the meeting reflect an accurate record of the 2018 AGM, held on 19th November 2017.

Moved: Linda Vella

Seconded: Carol Croce

Result: Carried

4. 2018/2019 Annual report

Copies of the Annual report are now available via our web site, with copies available on entry to the meeting. The Chair recognised the work undertaken by the previous CEO, providing a good platform for our new CEO, Andrew Rowe to work from. Chairman Craig acknowledged and praised the contribution by staff over the last 12 months, working through some difficult times. Chairman Craig introduced and welcome Andrew Rowe as new CEO.

Mr Rowe acknowledged the contribution made by the Association and all staff and made the observation that we may be one of the best kept secrets. Mr Rowe plans to work with the team to improve the profile of the Association with the objective of improving services to members. Mr Rowe will continue to improve our operating model and increase the partnerships, so we can expand services to members. Throughout, we must maintain our financial sustainability. Mr Rowe mentioned he had received reassurance that Havelock House will remain as a significant place for Community Housing in Canberra. The Association funding portfolio is diverse and we plan to expand our portfolio when opportunities offer themselves. The results outlined in our Annual report are encouraging and reflect a healthy financial position. We are pleased to report the addition of a new house with the Homes for Home program and looking towards four new group houses under a Mental Health program. Copies of the Annual report are available at reception and on the website.

Motion: To approve the 2018-2019 Annual report, as presented.
Moved: Simon Rosenberg
Seconded: Martin Wells
Result: Carried.

5. **Appointment of Auditors**

RSM Bird Cameron were the auditors for 2018/2019 and are prepared to continue in that capacity. Mr Rowe recommended they be appointed as Auditors for the 2019/2020 year.

Motion: That RSM accountants be appointed as the Auditors for 2019/2020.
Moved: Carol Croce
Seconded: Christine Murry
Result: Carried

6. **Constitutional change**

Proposed amendments to the Constitution were included in the agenda, made available via the Association web site and copies available on entry. The meeting sought member endorsement to make the following amendments:

Delete clause 12.7 (d)

Delete clause 9.2 (b) (iii)

Amend clause 12.4 (b) (ii), to read:

(ii) at Management Committee meetings, the chair presiding at the meeting ~~does not have~~ has a casting vote.

Amend clause 14.4 to read:

In the event of an equality of votes on any question, the Chair, or the person presiding at the meeting, ~~does not have~~ has a casting vote.

*Amend clause 12.4 (a) to delete the words
in conjunction with the Chief Executive Officer*

*Amend the clause 12.7 (a) to delete the words:
is normally the Public Officer of the Association.*

Motion: To amend the clauses in the Constitution, as presented.
Moved: Craig Shannon
Seconded: Simon Rosenberg
Result: Carried unanimously.

The new Constitution will be available on our web site and from reception, next week

7. Election of Directors

The Chairman asked the Returns Officer to provide a report on nominations for Management Committee positions.

The Returns Officer, Geoff Wood, outlined there are now 7 Committee members under the new Constitution. Four positions become vacant this year, which are currently filled by: Sarah Phillips, Carol Croce, Simon Rosenberg and Dr Cressida Limon.

Nominations were called for and closed on 4th November. There were three nominations received, from: Sarah Phillips, Carol Croce and Simon Rosenberg. In accordance with Section 9.4(e) of the Constitution, the three nominations are deemed to be elected to the Management Committee.

Nomination for the one vacant position was opened to the floor. There were no nominations presented.

The Management Committee now consists of:

Craig Shannon	Current Chairperson
Christine Murray	Current Vice Chair
Adrian King	Current Treasurer
Sarah Phillips	Committee member
Carol Croce	Committee member
Simon Rosenberg	Committee member
Vacant	Committee member

Motion:	That the Returns Officer's report be accepted, as presented.
Moved:	Christine Murray
Seconded:	Carol Croce
Result:	Carried unanimously

The Chair welcomed the renominated Committee members and looks forward to a busy year ahead.

8. Other Business

The Chair opened the meeting for General Business.

From the floor - How do we expand the number of houses. The Chair explained the current resources and that we manage a combination of houses on behalf of ACT housing, 21 shared equity (with ACT Housing) and our own property. Our new CEO will be working towards identifying opportunities that allow the Association to grow its housing stock.

Havelock House member, Andrew Mouchemore informed the meeting the creation of the Havelock Pest Committee, addressing pests and how to avoid 'cost shock' for tenants at Havelock House. An initiative of the residents, working in harmony with management of the Association.

There being no further business, the Chair closed the meeting at 5.01pm.