



HAVELOCK HOUSING ASSOCIATION INC. Membership Code of Conduct

As a Havelock Housing Association Member, I will:

- Abide by the rules, service rules, policies and procedures of the Association.
- Adhere to the terms of the Occupancy or Tenancy Agreement, whichever is applicable.
- Act with integrity and respect others.
- Demonstrate courtesy and sensitivity when dealing with others.
- Avoid behaviour which might reasonably be perceived as harassing, bullying or intimidating, and in no way, harass, abuse, physically or verbally other members or staff.
- Assist to provide a smoke and alcohol-free environment for all members.
- will not to keep, distribute or use drugs or other illegal substances, while in Association property.
- Act honestly, in good faith and in the best interests of all members. I will uphold the reputation and good standing of the Association.
- Not engage in conduct that could bring the Association into disrepute.
- Not make any public statement or communication with another public body on behalf of or in relation to activities of the Association or purport to represent the Association through any public medium, including social media.
- If I wish to be a voting member, promptly pay membership fees.
- Keep my information updated.

I acknowledge I have read and understood the Code of Conduct and will abide by it.

Agreed by _____
(print name)

Dated: _____ 2018
(date)

Signature: _____
(signature)

A voting member – is a person who supports the objects of the Association, adheres to this Code of Conduct, has been granted membership and has paid the Annual Membership Fee. Voting members have the right to:

- i.) receive all material circulated by the Association;
- ii.) the benefits of all services provided by the Association;
- iii.) receive notice of every general meeting of the Association; and
- iv.) attend and vote at each general meeting of the Association,
- v.) nominate for a Management Committee position.

A non voting member – is a person who has not paid the Annual Membership Fee. A non-voting member has no right to vote at general meetings of the Association, any meeting of the Members or on any resolution of Members. A non-voting member cannot nominate for a Management Committee position.

Office use only			
Paid on:	Amount paid: \$	Register noted:	Policy officer advised: